

**WEST ORANGE BOARD OF EDUCATION**  
**Public Board Meeting April 20, 2020**  
**5:35 P.M. Public Session**  
**Virtual**  
**Minutes**

**I. ROLL CALL OF THE MEMBERS AND PLEDGE OF ALLEGIANCE**

**Moment of silence observed in remembrance of Joseph Suriano.**

**Present: President Alper, Mrs. Trigg-Scales, Mrs. Merklinger, Mr. Rothstein, Mrs. Tunnickliffe**  
**Absent: Darlene Folas, Student Liaison**

**II. NOTICE OF MEETING: Please take notice that adequate notice of this meeting has been provided in the following manner:**

- A. That a written notice was sent from the Office of the Secretary of the Board at 4:00 p.m. on January 7 and April 13, 2020.
- B. That said notice was sent by regular mail to the West Orange Township Clerk and the Editors of the West Orange Chronicle and the Star-Ledger.
- C. That said notice was posted in the lobby of the Administration Building of the Board of Education.

**III. CONSIDERATION OF THE CLOSED AND PUBLIC MEETING MINUTES OF April 6, 2020 (Att. #1)**

**MOTION:** Mrs. Tunnickliffe                      **SECOND:** Mrs. Trigg-Scales                      **VOTE:** 5-0 (RC)

<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
Merklinger	Rothstein	Tunnickliffe	Trigg-Scales	Alper

**IV. SUPERINTENDENT/ BOARD REPORTS**

- A. **E-Learning Update: Ms. Eveny de Mendez, Assistant Superintendent, Curriculum & Instruction**

**V. QUESTIONS FROM THE PUBLIC ON AGENDA ITEMS**

**VI. REPORTS, DISCUSSIONS, AND RECOMMENDATIONS**

**A. PERSONNEL**

**1. Resignations / Retirements**

- a. Superintendent recommends approval to the Board of Education for the following certificated staff resignation(s) / retirement(s):

Name	Location	Position	Reason	Effective Date
Mary Maliszewski	.4 Gregory / .3 Mt. Pleasant / .3 Washington	Music	Retirement 32 years	2/1/21 amended
Dr. Joanne Pollara	Kelly	Principal	Retirement 33 years	11/1/20 amended

## 2. Appointments

- a. Superintendent recommends approval to the Board of Education for the following amendments to Buildings and Grounds stipend(s) to be paid in December 2019 and June 2020:

Name	Location	DOH	License	Amount	Effective Dates
Victor Cardone	Gregory Retired	8/15/97	Black Seal	\$1,150 prorated	7/1/19 - 2/28/20 amended
Robert Farrell	WOHS	9/1/19	Black Seal	\$700 prorated	1/1/20 - 6/30/20

## 3. Leaves of Absence:

- a. Superintendent recommends approval to the Board of Education for the following leaves of absence for certificated staff:

Name	Location / Position	Paid Leave	Unpaid Leave with Benefits	Unpaid Leave without Benefits	Anticipated Return Date
Christina Binns Family	Gregory Library Media Specialist	N/A	9/1/20 - 10/9/20	N/A	10/12/20

- b. Superintendent recommends approval to the Board of Education for the following leaves of absence for non-certificated staff:

Name	Location / Position	Paid Leave	Unpaid Leave with Benefits	Unpaid Leave without Benefits	Anticipated Return Date
Eileen Duggan Medical	Gregory Paraprofessional	3/9/20 - 4/19/20 amended	N/A	N/A	4/20/20 amended

## Personnel - Items 1 through 3

**MOTION:** Mrs. Tunncliffe

**SECOND:** Mrs. Trigg-Scales

**VOTE:** 5-0 (RC)

Yes  
Merklinger

Yes  
Rothstein

Yes  
Tunncliffe

Yes  
Trigg-Scales

Yes  
Alper

## **B. CURRICULUM AND INSTRUCTION**

1. Recommend approval of the 2020-2021 Advancement via Individual Determination (AVID) Implementation Agreement Membership Fees in the amount of \$4,099.00.

## Curriculum and Instruction

**MOTION:** Mrs. Tunncliffe

**SECOND:** Mr. Rothstein

**VOTE:** 5-0 (RC)

Yes  
Merklinger

Yes  
Rothstein

Yes  
Tunncliffe

Yes  
Trigg-Scales

Yes  
Alper

**C. FINANCE****a.) Special Services**

1. Recommend approval for the following out of district placements for the 2019-2020 school year:

Student #	Placement	Tuition	Budgeted/Unbudgeted
1308091	Spectrum 360-Lower School	Tuition: \$18,480.84 49 days @ \$377.16/day 1:1 Aide \$8,085.00 49 days @ \$165.00/day	Budgeted
1711037	Cornerstone Day School	Tuition: \$26,692.72 68 days @ \$392.54	Budgeted
1810076	Benway School	1:1 Aide: \$18,600.00 93 days @ \$200.00/day	Unbudgeted

**b.) Business Office**

1. Recommend approval of the 4/20/2020 Bills List:

Payroll/Benefits	\$ 6,703,967.04
Transportation	\$ 243,748.46
Tuition (Spec. Ed./Charter)	\$ 59,330.74
Instruction	\$ 21,503.24
Facilities/Security	\$ 158,580.19
Capital Outlay	\$ 8,400.00
Grants	\$ 84,023.72
Food Service	\$ 224,255.14
Support Svcs/Co-Curricular/Athletics/Misc.	<u>\$ 50,805.45</u>
	\$ 7,554,613.98

2. Recommend approval of March 2020 transfers within the 2019-2020 budget in compliance with N.J.A.C. 6A:23-2.11(A)2. (Att. #2)
3. Secretary's Report - Acceptance and Certification - March 2020

Recommend that the West Orange Board of Education accept the Board Secretary's financial report for the month of March 2020, based upon the certification of the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c) (3), that no major account or fund has been over expended, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Att. #3)

4. Report of the Treasurer of School Monies - March 2020

Recommend that the West Orange Board of Education acknowledge and accept the Report of the Treasurer of School Monies for the month of March 2020, which report is in agreement with the Secretary's Report. (Att. #4)

5. Recommend approval of Shared Services Agreement between the Township of West Orange and the West Orange Board of Education providing for rental and use of 150 wireless devices, ("BOE loaned devices"), for a monthly service charge of \$36.99, for a total amount not to exceed \$5,548.50, for a period not less than 6 months. (Att. #5)

**Finance - Special Services Item 1; Business Office Items 1 through 5**

**MOTION:** Mrs. Trigg-Scales

**SECOND:** Mrs. Tunncliffe

**VOTE:** 5-0 (RC)

Yes  
Merklinger

Yes  
Rothstein

Yes  
Tunncliffe

Yes  
Trigg-Scales

Yes  
Alper

**VII. PETITIONS AND HEARINGS OF CITIZENS**

**VIII. REPORT FROM THE BOARD PRESIDENT AND/OR BOARD MEMBERS**

**IX. NEXT BOARD MEETING to be held Virtually at 5:00 p.m. on April 27, 2020.**

**X. ADJOURNMENT at 6:43 p.m.**

**Respectfully submitted,**

**John Calavano, Board Secretary**